



বাংলাদেশ ফুটবল ফেডারেশন

BANGLADESH FOOTBALL FEDERATION

Core Process Timeline

| Date | Action | Action By |
|------------|---|------------|
| 25-06-2020 | Club Licensing Administration (CLA) distributes the circulars & Licensing Packs to License Applicant (LA) / Club | CLA |
| 05-08-2020 | Submission Date - LA / Club to submit completed License Applications to CLA (deadlines may vary for each Criteria and for each document type) | LA / Club |
| 05-09-2020 | Assessment on the License Applications (inspection, site visit, etc) and to present report to the Decision Making Bodies – First Instance Body (FIB) | CLA |
| 20-09-2020 | Decision making for granting of license by the First Instance Body | FIB |
| 27-09-2020 | Appeal Date – LA / Club may file request for appeal against the determination of the FIB (refusal license cases) | LA / Clubs |
| 10-10-2020 | Decision making for granting of license by the Appeals Body (AB) | AB |
| 15-10-2020 | CL Administration (CLA) to inform the Clubs and AFC of the Club(s) which is/are issued with license, license issued with sanctions and license not issued | CLA |





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Criteria Deadline

| | Criteria | Document Submitted by the Clubs | Document Fulfill by the Clubs |
|--|---|---------------------------------|-------------------------------|
| Sporting Criteria | Head Coach of the first team | 05-08-2020 | 05-09-2020 |
| | Youth team and participation in youth competition | 05-08-2020 | 05-09-2020 |
| | Team Doctor or Physiotherapist for the first team | 05-08-2020 | 05-09-2020 |
| | Written support services for players | 05-08-2020 | 05-09-2020 |
| | Medical support services for players | 05-08-2020 | 05-09-2020 |
| | Approved Youth Development Program | 05-08-2020 | 05-09-2020 |
| Infrastructure Criteria | Stadium /Home Playing Field | 05-08-2020 | 05-09-2020 |
| | Training Facilities | 05-08-2020 | 05-09-2020 |
| | Club Secretariat | 05-08-2020 | 05-09-2020 |
| Personnel and Administrative Criteria | General Manager/ General Secretary | 05-08-2020 | 05-09-2020 |
| | Full time/ part time Financial Officer | 05-08-2020 | 05-09-2020 |
| | Security Officer or Security Advisor | 05-08-2020 | 05-09-2020 |
| | Full time/ part time Media Officer | 05-08-2020 | 05-09-2020 |
| Legal Criteria | Legal Entity | 05-08-2020 | 05-09-2020 |
| | Ownership and Control of Clubs | 05-08-2020 | 05-09-2020 |
| Financial Criteria | Annual Budget | 05-08-2020 | 05-09-2020 |
| | Audited Annual Financial Statement s | 05-08-2020 | 05-09-2020 |
| | No payables overdue towards employees and social/ tax authorities | 05-08-2020 | 05-09-2020 |

